
Hollinswood and Randlay Parish Council

Chairman of Events: Cllr J Johnson

Clerk: Katrina Baker MBE

EVENTS COMMITTEE

MINUTES of the meeting held on Monday 22nd May 2022 at 7.45 p.m. at Hollinswood Neighbourhood Centre.

PRESENT: Councillor J Johnson
Councillor J Creed
Councillor S Unwin
Councillor H Unwin
Councillor S Vaughan-Hodkinson
Councillor C Prescott
Councillor S Snell

In Attendance: Katrina Baker, Clerk
Glyn Johnson
Liam Seabury
Stuart Fisher
Councillor C Turley

E23/001 WELCOME

The Clerk welcomed everyone to the first meeting of the 2023/24 municipal year. A copy of the general terms of reference and good housekeeping guidelines were available and apply to Committees, as well as Full Council.

E23/002 ELECTION OF CHAIRMAN

It was proposed by Councillor S Unwin and seconded by Councillor Vaughan-Hodkinson that Councillor Johnson be re-elected as Chairman, all were in favour and thus it was

RESOLVED that Councillor Johnson be re-elected as Chairman of the Events Committee for 2023/24.
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E23/003 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Johnson read and signed her Declaration of Acceptance of Office, this was witnessed by the Clerk.

E23/004 APOLOGIES

None

E23/005 DECLARATIONS OF INTEREST

None

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E23/006 ELECTION OF VICE CHAIRMAN

It was proposed by Councillor Prescott and seconded by Councillor Johnson that Councillor S Unwin be re-elected as Vice Chairman, all were in favour and thus it was

RESOLVED that Councillor S Unwin be re-elected as Vice Chairman of the Events Committee for 2023/24.

E23/007 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor S Unwin read and signed her Declaration of Acceptance of Office, which was witnessed by the Clerk.

E23/008 MINUTES OF THE MEETING HELD ON 3rd APRIL 2023

It was proposed by Councillor S Unwin and seconded by Councillor Snell, with one abstention, all were in favour and thus it was

RESOLVED that the Minutes of the meeting held on 3rd April 2023 be accepted and signed as a true record of the meeting.

E23/009 MATTERS ARISING

St George's Day and Coronation Party

Members confirmed that the events had been a great success and had been thoroughly enjoyed by the communities from Randlay and Hollinswood.

Members will take the opportunity to hold more outdoor events on Randlay Village Green.

E23/010 TERMS OF REFERENCE

Members considered the quorum for Events Meetings and it was proposed by Councillor H Unwin and seconded by Councillor S Vaughan-Hodkinson that a reserve member should be appointed and that this be Councillor C Turley. All were in favour and thus it was

RESOLVED that Councillor C Turley become a reserve member of the Events Committee.

A copy of the draft Terms of Reference had been circulated and it was proposed by Councillor H Unwin and seconded by Councillor Vaughan-Hodkinson, all were in favour and thus it was

RESOLVED that the Terms of Reference be confirmed until May 2024.

E23/011 CALENDAR OF EVENTS

A copy of the calendar of events will be circulated with the Minutes.

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E23/012 FRIENDS OF HOLLINSWOOD & RANDLAY VALLEY

Councillor Turley, Chairman of FoHRV, updated Members on the recent grant application from Green Spaces Are Go which will assist in the provision of additional benches, signs and the creation of an update leaflet showing the bench to bench routes throughout the Valley.

Councillor Turley confirmed that he met with Telford Mind, who are keen to take part in our events whilst supporting local residents. They will be attending the Fun Day on 2nd July.

There continue to be volunteer days in the Valley on the first Tuesday of the month and occasionally on a Saturday – everyone welcome.

Smallwoods have recently visited the Valley and will be creating a Bio-Diversity Management Plan. There has also been an RSPB survey of trees, birds, flora and fauna.

A FoHRV meeting will be required soon.

E23/013 OTHER MATTERS, at the discretion of the Chairman

Recycling Litter Bins

Two additional bins, with stands, will be ordered to continue our programme of purchases for Events.

‘Love To Be Green’ Day

Members were asked to consider suitable activities for the event on 21st October 2023.

E23/014 DATE OF THE NEXT MEETING

26th June 2023

8pm

Council Chamber

There being no further business, the Chairman closed the meeting at 8.10pm thanking everyone for their important contribution to the discussions.

SignedDate