
Hollinswood and Randlay Parish Council

Clerk: Katrina Baker MBE

FULL COUNCIL

14th June 2023

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 19th June 2023** at **Hollinswood Neighbourhood Centre at 7.30pm**.

A zoom link can be available for the public to attend, please request the link by emailing enquiries@harpc.org.uk before 12 noon on the day of the meeting.

A G E N D A

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

3. Vacancies for Parish Councillors

- a) Following the uncontested elections in Telford & Wrekin on Thursday, 4th May, this Parish Council has two vacancies which have now been advertised.
Copies of the applications (in the form of a person statement) will have been circulated to all members following the closing date.
The applicants have been invited to attend the meeting.
 - a) Applicants have an opportunity to add any further information in support of their application
 - b) Members will have an opportunity to ask any questions of the applicants
 - c) The applicants may wish to ask questions of the Councillors
 - d) The applicants will be asked to leave the room, whilst Members consider the applications
- b) Following any co-option, the successful applicant will read and sign their Declaration of Acceptance of Office.
Members are also required to complete a Disclosure of Pecuniary Interest – these are sent to TWC and will appear on the website.
- c) Election to Committee Vacancies

Finance & Audit	Two Members
Asset & Property	One Member
Youth Provision Partnership	One Member
Climate Change	One Member

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –
A commitment by all to work together for the benefit of the wider community.

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4. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Minutes of the meeting held on 15th May 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

5. Matters arising, for information only, from the May Minutes (not otherwise included in this Agenda).

- a) Deepdale Planting
- b) Blocked drains, Randlay Underpass

6. Finance & Governance

- a) Councillor H Unwin will present the Minutes of the meeting held on 5th June 2023, for information
- b) There were no recommendations
- c) Financial Reports
 - i) Copies of the financial statements for the end of May 2023 have been circulated, for information.
 - ii) Details of all receipts and payments have been circulated.
 - iii) Expenditure over £500 is available on the website.
 - iv) May VAT reclaimed
- d) Risk Management
 - i) To receive an update on any risk management matters
 - ii) Accident and Near Miss reports

7. Human Resources Committee

- a) Councillor S Snell will present the Minutes of the meeting held on 22nd May 2023, for information
- b) There were no recommendations

8. Youth Provision Partnership

- a) Councillor S Unwin will present the Minutes of the meeting held on 22nd May 2023, for information
- b) There were no recommendations
- c) Date of next meeting – 4th September 2023 at 7.30pm

9. Asset & Property Committee

- a) Councillor H Unwin will present the Minutes of the meeting held on 5th June 2023, for information
- b) Recommendations

AP23/0015 The Landscape Management Team Leader should attend the two-day RoSPA training course in Telford and to take the examination in order to be qualified to undertake the RoSPA inspections on our Outdoor Gym Equipment.

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10. Climate Change Working Group

- a) Councillor Vaughan-Hodkinson will present the Minutes of the meeting held on 5th June 2023, for information
- b) There were no recommendations
- c) Any further information regarding the reduction in use of Single-Use Plastics

11. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Dallamoor Park

12. Planning

- a) To receive any reports or updates on planning issues
TWC/2023/0282 - Land opposite Unit 1, Randlay Avenue, Randlay, Telford
Prior approval granted
- a) New applications for consideration
TWC/2023/0366 Grass verge opposite access to Uni of Wolverhampton, Priorslee
Prior approval for the installation of 15m high slimline monopole, supporting 6 antennas and 3 equipment cabinets and ancillary development

Please access the information, prior to the meeting, on telford.gov.uk/planning

13. West Mercia Police Report

- a) The Nedge SNT – updates

14. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates

15. Chairman's Report & Charity.

- a) Chairman's communications
- b) Chairman's Charity
The Chairman, 2023/24, will announce the Charity (s) for this year

16. Clerk's Report

Councillors Reports

- a) ROC Event – 8th June 2023
- b) WAC – 15th June 2023

17. Matters from Telford & Wrekin Council

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18. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

19. Date of next meetings:

26 th June 2023	Climate Change	7pm	Council Chamber
	Events To include the Fun Day Briefing	8pm	Council Chamber
3 rd July 2023	Asset & Property	7pm	Council Chamber
	Finance & Audit	8pm	Council Chamber
17 th July 2023	Full Council	7.30pm	Randlay Community Centre

Katrina Baker
Clerk to the Council