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## Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin

Clerk: Katrina Baker MBE

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### FULL COUNCIL

13<sup>th</sup> September 2023

To all Members, Hollinswood & Randlay Parish Council  
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 18<sup>th</sup> September 2023** at **Hollinswood Neighbourhood Centre at 7.30pm**.

A zoom link can be available for the public to attend, please request the link by emailing [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) before 12 noon on the day of the meeting.

### A G E N D A

#### 1. Welcome

The Chairman will welcome everyone to the meeting.

#### Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

#### 2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.

#### 3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

#### 4. Minutes of the meeting held on 17<sup>th</sup> July 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

#### 5. Matters arising, for information only, from the June Minutes (not otherwise included in this Agenda).

#### 6. Finance & Governance

- a) Financial Reports
  - i) Copies of the financial statements for the end of July and August 2023 have been circulated, for information.
  - ii) Details of all receipts and payments have been circulated.

Hollinswood Neighbourhood Centre, 7 Downemead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- [enquiries@harpc.org.uk](mailto:enquiries@harpc.org.uk) Website:- [www.hollinswoodandrandlaypc.org.uk](http://www.hollinswoodandrandlaypc.org.uk)

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement –  
A commitment by all to work together for the benefit of the wider community.

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- iii) Expenditure over £500 is available on the website.
- iv) July and August VAT has been reclaimed
- v) To consider the grant applications that have been received:
  - Friends of Telford Town Park
  - Hollinswood Primary School
  - Telford Chin Woo

- b) Risk Management
  - i) Accident and Near Miss reports

### 7. Human Resources Committee

- a) Councillor Snell will present the Minutes of the meeting held on 4<sup>th</sup> September, which have been circulated, for information
- b) Vacancy on the HR Committee

### 8. Youth Provision Partnership

- a) Councillor S Unwin will present the Minutes of the meeting held on 4<sup>th</sup> September, which have been circulated, for information
- b) Youth Provision in Hollinswood & Randlay Parish

### 9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated
- b) Planning and Development Information and Training Sessions
- c) Parish & Town Council Conference – 4<sup>th</sup> October 2023 – Oakengates Theatre
- d)

### 11. Planning

- a) To receive any reports or updates on planning issues
  - i) Excellency Midlands - update
- b) New applications for consideration

Application or enforcement number	Appeal number	Site Address	Description of proposal
<u><a href="#">TWC/2022/0972</a></u>	N/A	Land fronting units A1 – A2 Stafford Park 11, Stafford Park, Telford, Shropshire	Erection of 4no. industrial units (use class B2/B8 and E(g)) with associated parking, bin stores, landscaping and access ****AMENDED PLANS AND ADDITIONAL DRAINAGE INFORMATION SUBMITTED****
<u><a href="#">TWC/2023/0654</a></u>	N/A	Entanet International Ltd, Stafford Park 6, Stafford Park, Telford, Shropshire, TF3 3AT	Change of use of first floor from offices (Use Class B1(a)) to exhibition and banquet hall and associated facilities (Use Class Sui Generis) and a new external fire escape bridge. Erection of an external service corridor (Part Retrospective)

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<b><u>TWC/2023/0623</u></b>	N/A	Site of International House, Stafford Park 11, Stafford Park, Telford, Shropshire	Demolition of the existing three storey ancillary office accommodation and warehouse link, infilling of existing link and the erection of 1no. industrial building with ancillary office space, service yard, car parking and landscaping
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Please access the information, prior to the meeting, on [telford.gov.uk/planning](http://telford.gov.uk/planning)

- c) To confirm Councillor Farrar as Link Councillor For Planning & Development

### 12. West Mercia Police Report

- a) The Nedge SNT – updates

### 13. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates  
b) Events

### 14. Chairman's Report & Charity.

- a) TW Bus User Group meeting report  
b) Chairman's Charity  
i) To consider a Hollinswood & Randlay's Got Talent event  
ii) To consider other fund-raising ideas  
iii) Balance to date  
iv) Update on 'Bleed Kits'

### 15. Clerk's Report

- a) HHAH – Summer Holiday Club  
b) Parish Councillor Vacancy – update on the process  
c) Urban Games – Randlay  
d) We Love to be Green Day – 21<sup>st</sup> October  
e) Liaison with Stafford Park Companies

### Councillors Reports

- a) Meet Your Councillors – 16<sup>th</sup> September 2023  
b) Bootcamps

### 16. Matters from Telford & Wrekin Council

Councillor C Turley

### 17. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

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### 18. Date of next meetings:

25 <sup>th</sup> September 2023	7pm	Strategy Meeting with Staff	Council Chamber
30 <sup>th</sup> September 2023	10am	Strategy Day	Hollinswood Pavilion
2 <sup>nd</sup> October 2023	7pm	Asset & Property Committee	Council Chamber
	8pm	Finance & Audit Committee	Council Chamber
16 <sup>th</sup> October 2023	7.30pm	Full Council	Randlay Community Centre

Katrina Baker  
Clerk to the Council

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