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## Hollinswood and Randlay Parish Council

*Finance & Audit Committee*

*Chairman: Cllr H Unwin*

*Clerk: Katrina Baker MBE MILCM*

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**27<sup>th</sup> September 2023**

Councillor S Unwin	Councillor H Unwin
Councillor J Johnson	Councillor S Snell
Councillor S Vaughan-Hodkinson	Councillor J Creed
Councillor C Turley	

**To: All Members of the Finance and Audit Committee**

You are invited to the next meeting of the Finance and Audit Committee for 2023/24 which will take place at **Hollinswood Neighbourhood Centre** on **Monday, 2<sup>nd</sup> October 2023 at 8.00p.m** for the business listed in the Agenda which follows.

Katrina Baker  
Clerk to the Council

### **A G E N D A**

1. Welcome
2. Apologies for absence and to consider the necessary approval
3. Vacancy on Finance & Audit Committee
4. To record any Declarations of Interest, over and above the registered list
5. To confirm the Minutes of the meeting held on 3<sup>rd</sup> July 2023
6. Matters Arising, for information, not already included on the Agenda
7. Financial Reports
  - a) To receive the current balances and investment details
  - b) To consider any vires or transfers that may be necessary, following recommendations from the Asset & Property Committee
  - c) Any initial budget considerations for 2024/25

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### 8. Grants

- a) To confirm the financial support for Randlay Primary School Yr 6 pupils to visit Oakengates Theatre for the pantomime (as per the budget)
- b) To consider the grant application from Randlay Primary School towards the cost of purchasing children's bicycles.

### 9. 750ml Aluminium Bottles

To confirm that the funding for the 250 silver colour single wall aluminium bottles printed in black will be made available from the We Love to be Green Day and the Senior Citizens Christmas Lunch.

The bottles will be available to purchase on 21<sup>st</sup> October and 150 will be allocated as the gifts for the senior citizens attending the Christmas Lunch.

### 10. Strategy and Five Year Plan

- a) Report from Strategy Meeting with the Staff
- b) Verbal report from Strategy Day

### 11. Governance Reports

- a) To receive any accidents or near miss reports
- b) To receive a report provided by the Fire Marshall regarding up to date fire alarm checks and evacuation monitoring with user groups

### 12. Other urgent matters (at the discretion of the Chairman)

### 13. To confirm the date of the next meeting

27<sup>th</sup> November 2023

7pm

Council Chamber