

Hollinswood and Randlay Parish Council

Chairman: Councillor Sheenagh Unwin

Clerk: Katrina Baker MBE

FULL COUNCIL

10th October 2023

To all Members, Hollinswood & Randlay Parish Council
Copied to others for information

Dear Councillors

You are hereby summoned to attend the **Full Council** meeting on **Monday 16th October 2023** at **Randlay Community Centre at 7.30pm.**

A zoom link can be available for the public to attend, please request the link by emailing enquiries@harpc.org.uk before 12 noon on the day of the meeting.

AGENDA

1. Welcome

The Chairman will welcome everyone to the meeting.

Public Session

This is an opportunity for any local resident to raise issues or matters for consideration with the Parish Councillors.

2. Apologies

- a) To receive apologies for absence from Members of the Council. A reason for absence must be given and Members are required to consider any necessary approval.
- | Councillor | Holiday |
|-------------------|---------|
| Councillor Farrar | |

3. Declarations of Interest & Dispensations

To receive declarations of pecuniary interest (DPI) from members in respect of any matter on the agenda, the nature of any interests and whether the Member regards the interest to be prejudicial in accordance with Chapter 7 of the Localism Act 2011 and in the secondary legislation made under the Act, particularly in The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded of the need to repeat their declaration immediately prior to the commencement of the item in question and to leave the meeting if necessary.

4. Vacancy for a Parish Councillor

Councillors can consider any applicant for the position of Parish Council, providing that they meet the criteria for consideration. There is no requirement to accept an applicant, the decision remains with the Councillors in attendance at the meeting.

- a) To receive details of applications (copies will have been circulated following the closing date)
- b) Applicants will have an opportunity to add further information
- c) Councillors will have an opportunity to ask questions of the applicants
- d) The applicants can ask questions

Applicants will be asked to leave the room whilst Members consider the applications

Hollinswood Neighbourhood Centre, 7 Downmead, Hollinswood, Telford TF3 2EW Tel: 01952 567961

E-mail:- enquiries@harpc.org.uk Website:- www.hollinswoodandrandlaypc.org.uk

Hollinswood & Randlay Parish Council and Telford & Wrekin Council have signed up to a Parish Agreement – A commitment by all to work together for the benefit of the wider community.

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Declaration of Acceptance of Office (if applicable)

A successful candidate will be asked to read and sign their Declaration of Acceptance of Office and to complete a Disclosure of Pecuniary Interests.

5. Minutes of the meeting held on 18th September 2023

Members are required to confirm, as accurate, the Minutes of the last meeting which have been circulated.

6. Matters arising, for information only, from the September Minutes (not otherwise included in this Agenda).

7. Finance & Governance

- a) Minutes of the meeting held on 2nd October 2023
 - i) Councillor Unwin will present the Minutes, for information
 - ii) To consider the recommendations from the Minutes
 - To vire £39,000 from Reserves to Solar Panel Budget
 - To vire £1700 from Reserves to Pavilion Budget for a PA system and speakers
 - To transfer £381 within the HNC budget for two low chairs and table
 - To agree the funding (already in the budget) for Randlay Primary School Yr6 to attend the Pantomime at Oakengates Theatre.
 - To allocate £500 from the Grants Budget for bikes for Randlay Primary School using Section 137 of the LGA 1972.
- b) Financial Reports
 - i) Copies of the financial statements for the end of September 2023 have been circulated, for information.
 - ii) Details of all receipts and payments have been circulated.
 - iii) Expenditure over £500 is available on the website.
 - iv) September VAT has been reclaimed
- c) Parish Strategy 2024/25
 - i) To receive and agree the Parish Strategy for 2024/25 (copies will have been circulated)
- d) Risk Management
 - i) Accident and Near Miss reports
 - ii) To give consideration to the Risk Management Plan and any actions needed.
- e) Community Governance Review
 - i) Initial Consultation response
 - Arundel Close, Randlay
 - Station Quarter
 - The Nedge
 - ii) Number of Parish Councillors and Warding

8. Asset & Property Committee

- a) Councillor Unwin will present the Minutes of the meeting held on 2nd October, which have been circulated, for information
- b) To consider any recommendations included in the Minutes

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- i) AP23/0037 To award contract to provide a solar panel system for Randlay Community Centre, fully inclusive not to exceed £49,000. Members will note that £39,000 has been agreed as a vire from Reserves and that £10,000 was received as a grant for this purpose.
- ii) AP23/0038 To confirm the purchase of two chairs and low table for Hollinswood Neighbourhood Centre at a cost of £381.00 plus, VAT from the local company in accordance with the Council's Environmental Policy.
- iii) AP23/0039a To employ the services of a local company to provide a four speaker PA system for Hollinswood Pavilion at a cost not to exceed £1700.
- iv) AP23/0039c To add an additional water heater to the existing contract for use at The Pavilion building, the installation being a standard £75 with a monthly fee of £30.00.

9. Correspondence

All correspondence received has been shared with Members. Members have had the opportunity to request that any item be added to the Agenda for further consideration.

- a) Information from SALC – circulated

10. Planning

- a) To receive any reports or updates on planning issues
- b) New applications for consideration

<u>TWC/2023/0750</u>	N/A	Unit A, Stafford Park 2, Stafford Park, Telford, Shropshire, TF3 3AR	Erection of a 2.4 metre high fence
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<u>TWC/2023/0701</u>	N/A	Magna International Holding (UK) Ltd, Cosma Castings UK Ltd, Telford 54 Business Park, Naird View, Nedge Hill, Telford, Shropshire, TF3 3AN	Erection of extension to existing industrial building (Use Class B2 with ancillary B1 and B8) and associated site works including construction of additional car parking, erection of a gatehouse and temporary use of land as a construction compound incorporating storage area, site offices and car parking
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Please access the information, prior to the meeting, on telford.gov.uk/planning

11. West Mercia Police Report

- a) The Nedge SNT – updates

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12. Friends of Hollinswood & Randlay Valley

- a) Projects – Report & Updates
- b) Events

13. Chairman's Report & Charity.

- a) Chairman's Report
- b) Chairman's Charity
 - i) Balance to date

14. Clerk's Report

- a) Urban Games – Randlay
- b) Events – updates
- c) Liaison with Stafford Park Companies
- d) Domain Name and Email addresses

Councillors Reports (if any)

15. Matters from Telford & Wrekin Council

Councillor C Turley

16. Parish Matters

This is an opportunity for Members to discuss any matters raised in the public session or to bring to the attention of the meeting any local matters or issues.

17. Date of next meetings:

6 th November	7.00pm 7.30pm	HR Committee Events	Council Chamber
20 th November	7.30pm	Full Council	Hollinswood N C

Katrina Baker
Clerk to the Council